



# WAIMEA ARTS COUNCIL

67-1201 Mamalahoa Highway  
P.O. Box 1818 • Kamuela, HI 96743 • Ph: 808-887-1052  
WaimeaArtsCouncil.org • waimeaartscouncil@gmail.com

## MEMBERSHIP FORM AND WAIVER

Membership is open to all adults age 18 or older who have an interest in supporting the arts. Annual memberships run from October 1 to September 30. If you join mid-year, you will need to rejoin in October; dues are not prorated. All members support the arts with their dues and receive periodic updates about the Firehouse Gallery and WAC activities.

### Annual Dues for Membership in the Waimea Arts Council:

- Friend of the Waimea Arts Council**..... **\$35**
- Supporter of the Waimea Arts Council**..... **\$50**  
Special recognition.
- Participating Artist of the Waimea Arts Council**..... **\$70**  
Allows participation in all gallery art shows and ongoing displays in the side and back Firehouse galleries on a space-available basis, with priority given to members who volunteer. The donation schedule (a portion of sales) is on the back. Each artist must complete the back of this form.
- Donor of the Waimea Arts Council** ..... **\$100**  
All benefits of a Participating Artist and special recognition.
- Exhibition Sponsor of the Waimea Arts Council** ..... **\$500**  
This membership allows you or your business to be promoted in all marketing publicity for an exhibition of your choosing at the Firehouse Gallery.

Name (print): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: (Home) \_\_\_\_\_ (Mobile) \_\_\_\_\_

Email: \_\_\_\_\_

Waimea Arts Council is a 501(c)3 nonprofit all-volunteer organization. In order to stay a viable and sustainable organization, we need volunteers in various areas. **To help the organization by volunteering, please rate your interest (1, 2, 3 in order of interest), and another volunteer will be in contact with you. Mahalo!**

- \_\_\_\_\_ **Fundraising** (events, grants, marketable product development)
- \_\_\_\_\_ **Marketing & Publicity** (announcements, website, social media, newsletter)
- \_\_\_\_\_ **House & Grounds** (maintenance, yard care, security)
- \_\_\_\_\_ **Gallery** (management, scheduling, planning, hanging shows)
- \_\_\_\_\_ **Membership** (recruiting, recordkeeping, volunteer management)
- \_\_\_\_\_ **Programs** (program development and implementation, workshop coordination, community outreach)
- \_\_\_\_\_ **Hospitality** (reception organization, supplies, and food management)
- \_\_\_\_\_ **Executive** (Board of Directors, committee chairs, financials)
- \_\_\_\_\_ **Financials** (bookkeeping)

**(All members who display art at the Firehouse Gallery MUST sign the waiver on the reverse side of this page.)**

# **General Guidelines and Waiver for Members Exhibiting in the Firehouse Gallery Programs**

## **GUIDELINES**

*In submitting work for display at the Waimea Arts Council's (WAC) Firehouse Gallery, the artist agrees to the following conditions:*

- The Gallery Committee has the right to choose work for display based on the appropriateness of content, presentation, and space available. No nudes may be exhibited in the gallery.
- Art must be delivered to the gallery at the time/date specified and picked up by the artist no later than one week after the exhibit's close. Work left at the gallery after that time will become the property of WAC and will be disposed of at the discretion of the WAC Board unless special arrangements are made with the Gallery Chair.
- I understand that WAC is not responsible for paying General Excise Tax on artwork sold for the artist at the Firehouse Gallery. I am responsible for holding a Hawaii State GET license, tracking my sales, and submitting the GET tax as required by state law.
- Donation schedule (portion of sales) based on volunteer hours:  
Artists receive a higher percentage of sales based on their volunteer contributions each month:
  - 50% donation (artist receives 50%) – Less than 4 volunteer hours/month
  - 30% donation (artist receives 70%) – Minimum 4 volunteer hours/month
  - 25% donation (artist receives 75%) – Minimum 8 volunteer hours/month
  - 20% donation (artist receives 80%) – Minimum 12 volunteer hours/month, including at least 4 hours/month as a gallery docent

## **WAIVER**

All artwork delivered to the Firehouse Gallery will be handled with the utmost care. However, the Waimea Arts Council will not be held responsible for damage, theft, or loss of work exhibited. Each artist is responsible for obtaining their own insurance if they choose to cover artwork or any other item left at the gallery. This includes events held outside the gallery and under the auspices of the Waimea Arts Council. The artist is responsible for any taxes due on amounts received from sales.

I understand the terms of exhibiting and agree to be responsible for any liability related to my personal property. I understand WAC does not insure items for loss. I also agree to indemnify and hold harmless the Waimea Arts Council, its employees and volunteers, and the County of Hawaii from any claims relating to damage or loss of my property in or about the Waimea Arts Center and from any court costs and attorney fees relating to it.

Submission of artwork implies acceptance of all the conditions listed above.

**I have received a copy of the current Policies and Procedures.**

**I have read this form and indicate I understand and agree to the above guidelines and statements.**

Signed \_\_\_\_\_ Date \_\_\_\_\_

DBA or Legal Name for Artists Check Payments: \_\_\_\_\_

Hawaii GET License No.: \_\_\_\_\_ (required for selling)

**Return this signed form with dues to: Waimea Arts Council, P.O. Box 1818, Kamuela, HI 96743**